



REGISTRATION POLICY & GENERAL INFORMATION FOR CLASSES, WORKSHOPS & EVENTS

The Plymouth Arts Center seeks to be the place the community visits for enrichment in the arts! Whether your interest is visual arts, drama, music or gallery-viewing, we seek to provide an enjoyable and safe experience so you will visit again and again.

GOALS FOR OUR STUDENTS: Our goal is to provide an atmosphere that is fun and engaging for students of all ages as they explore a variety of art methods and develop their skills - and hopefully a life-long passion - for creating art. All classes are taught by either a certified educator or a professional artist who has mastered not only their technique, but also the art of teaching. Students will enjoy small class sizes, allowing for plenty of individualized attention. Our primary goal is to help you learn and grow as an artist, at your own pace.

HOW TO ENROLL: Participants can enroll in a class online, by mail, or in person with all fees received at least two business days prior to a class starting. Classes close once the maximum enrollment is met, so early registration is encouraged to secure a spot within the desired class. Payment is required with registration to reserve your space. Please note that many class fees are discounted for Plymouth Arts Center members. Membership information can be found on the Plymouth Arts Center website.

LOCATION FOR CLASSES: All classes are held on sight in the one of the two bright, spacious art studios. When weather permits, the Plymouth Arts Center also offers Plein Air art classes for children and adults.

CLASS CANCELLATIONS: If the minimum enrollment number of students is not met, notice of cancellation will be made by email or phone two days prior to the class start date. Students will be refunded the entire class fee.

CLASS WITHDRAWALS: Should a student choose to withdraw from a class, the Plymouth Arts Center must be notified two days prior to the first class. There is a 10% processing fee for all withdrawals. Tuition is nonrefundable if withdrawal is made within the two days prior to the first class or once the class is in session. A student, in that instance, has the choice of transferring their spot in the class to someone not already enrolled in the class.

USE & PERMISSION OF PHOTOGRAPHS & RECORDINGS: THE Plymouth Arts Center takes photographs and videos of visitors for use in promotional materials, i.e. marketing on our website, social media, and for archival purposes. By entering the Plymouth Arts Center, or by engaging in Plymouth Arts Center activities, you give permission to the Arts Center for the recording of photographs and video of you and your accompanying dependents. You grant the Plymouth Arts Center all rights to use these still or moving images for educational, promotional, advertising, and other purposes that advance the mission of the Plymouth Arts Center. All rights to the photographs and video belong to the Plymouth Arts Center and no compensation shall be given. Should you wish to not be photographed or recorded, please let a staff member or the photographer know; we will respect your wishes.

PARKING: You are invited to park in the following areas: PAC parking spaces; in the north end or alongside the west wall of the PAC in the adjoining parking lot; the public parking lot across Mill Street behind the Mill Street Transfer building; or during evening hours in the Riverwalk Center parking lot across the street.

CHILDREN'S CLASSES - CHECK-IN AND PICK-UP: All Students, under the age of 14, must be checked into the classroom by a parent or guardian. There will be a sign-in sheet available when you arrive. Likewise, students should be signed out at the conclusion of each class, with the instructor's acknowledgement. The safety and security of our students is important to us. Please arrive no earlier than 10 minutes prior to the start of the class. Students must be checked-out promptly at the designated finish time.

WAIVER OF LIABILITY: By participating in classes and events at the Plymouth Arts Center, the participants hereby release the Plymouth Arts Center, their administrators, directors, agents, officers, volunteers and employees, any sponsors, or advertisers, from all liability, claims, demands, losses or damages as a result of participating in PAC activities and classes. Registration for all classes and workshops are on a voluntary basis on the part of the participant. Waiver of Liability ensures participants promise not to sue the Plymouth Arts Center, its employees, directors, volunteers and agents and release them from any and all claims. All students participating, who are under the age of 18, are required by their legal guardian to consent to these terms. Completed registration for a class or workshop indicates acceptance of this waiver of liability.